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| --- | --- | --- | --- | --- | --- | --- |
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
| 8.00 |  |  |  |  |  |  |
| 9.00 |  |  |  |  |  |  |
| 10.00 |  |  |  |  |  |  |
| 11.00 |  |  |  |  |  |  |
| 12.00 |  |  |  |  |  |  |
| 13.00 |  |  |  |  |  |  |
| 14.00 |  |  |  |  |  |  |
| 15.00 |  |  |  |  |  |  |
| 16.00 |  |  |  |  |  |  |
| 17.00 |  |  |  |  |  |  |
| 18.00 |  |  |  |  |  |  |

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| --- | --- | --- | --- |
|  Done?✓ | Steps To Completion | Estimated Time Required? | Date To Be Completed |
|   | 1. Find at least 3-5 sources. |  |  |
|   | 2. Read two articles and highlight/make notes on important findings. |  |   |
|  | 3. Draft research questions |  |  |
|   | 4. Read two more articles or facts about above to find ways they are related |   |   |
|   | 5. Make an outline of what information that I would like to include in my bibliography. |   |   |
|   | 6. Write a rough draft of the proposal. |   |   |
|   | 7. Proof read the proposal. |   |   |
|   | 8. Give a copy to my study partner for feedback. |   |   |
|   | 9. Make final corrections. |   |   |
|   | 10. Complete checklist. |   |   |
|   | 11. Submit.  |   |  |